

## Policy Statement

The Dean's List is an academic honor conferred on students who have accomplished an extraordinary level of academic achievement each academic term.

## Policy Details

Students meeting the following requirements qualify for the Dean's List and receive an official letter from the College acknowledging their success:

- Academic workload is 12 credit hours or more; "S" and "U" grade hours are excluded.
- Term grade point average of 3.50 or higher.
- No "F" grades received during the term.
- No "I" (incomplete) grades received during the term.

## Procedures

Qualifying students do not need to apply for Dean's List designation. Students wishing to inquire about Dean's List status should contact [recordsdept@terra.edu](mailto:recordsdept@terra.edu).

## Resources

Documentation

NA

Definitions

### Term Definition

<i>Directory Hold</i>	Under FERPA a student has the right to withhold release of his/her personal information
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## Approval History

<i>Date</i>	Policy/Procedure or Entire Document	Notes (Types of Actions)	**Approved by
3-24-2004	Entire Document	Update	CASA
4-18-19	Entire Document	Update	CASA
3-13-2023	Entire Document	Review	Eric Steinberger, Registrar
4/17/2025	Entire Document	Review – no changes	Eric Steinberger, Registrar

\*\*Full name of CASA Committee Chair, signatory, or designee

**Effective Date: 3-13-2023**

**Next Review Date: 3-23-2027**