

## *Policy Statement*

In the event that changes to the Terra State Community College (TSCC) Catalog cause an adjustment to program curriculum or requirements, currently enrolled students may elect to remain with their catalog of record, or utilize any of the catalogs in effect during their time of enrollment, if within the last four (4) years. Students may elect to use the active College Catalog at the time of their graduation at TSCC.

## *Policy Details*

When the curriculum of a student's program changes, a candidate for graduation may elect to follow the requirements listed for the desired degree either in:

1. the catalog in effect the year the student first registered for classes at Terra State Community College (if within the last four (4) academic years); or
2. any catalog in effect while the student is enrolled at Terra State, if within the previous four (4) academic years; or
3. the current catalog in effect at the time the student graduates.

In the event that the College no longer offers a course specified in an earlier college catalog, another course may be substituted. The choices for the course substitution(s) will be determined by the appropriate academic dean or designee.

## *Procedures*

### *Resources*

Documentation

Definitions

### **Term    Definition**

<i>Catalog of record</i>	The college catalog at the time of program selection.
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## *Approval History*

<i>Date</i>	Policy/Procedure or Entire Document	Notes (Types of Actions)	**Approved by
8-26-2004	Policy	Issued	CASA
9/16/2014	Policy	Revised	CASA
3/28/2023	Entire Document	Changed title and Policy Statement	Eric Steinberger
4/20/2023	Policy	CASA Approval with edits	Cory Stine, CASA Co-Chair
2/19/2026	Entire Document	Reviewed	Eric Steinberger

\*\*Full name of CASA Committee Chair, signatory, or designee

Effective Date: 2/19/2026

Next Review Date: 1/19/2029