



# Payment Plan

2830 Napoleon Road Fremont OH 43420-9670  
Cashier 419-559-2329 | Fax 419-334-9828 | cashier@terra.edu

**CASHIERS' OFFICE**

revised 6-16-25

**Fall 2025-202540**

**(complete new each semester)**

Title IV Consent completed Cashier reviewed

Student I.D.

Last Name

First Name

Middle Initial

**\*There is a \$20 non-refundable Finance Charge applied to account.**

**\*Keep a copy of this form. Reminders are sent to your Terra email account only. No statements are mailed.**

**\*Payment Plan & First Payment must be received in the Cashiers' Office in order to prevent no pay drop from courses.**

\*If you withdraw from classes, you are still responsible to pay any remaining balance.

\*This worksheet is to be used as a guide only. Refer to the Banner Self Service, Student Account Summary for your current account information.

\*Failure to pay the plan as agreed may result in the account being turned over to the Ohio Attorney General for collection.

**\*A late charge may be added to missed payments.**

\*Certificates/Diplomas will not be released if there is a balance still due after the final payment date.

**\*Registration for future semesters will be denied until the account balance is paid in full or below \$250.00.**

\*Not attending or stopping to attend your classes will not reduce or eliminate charges on your account.

\*If you anticipate Financial Aid, Employer Sponsorship, *State Program funds (ex. CCP) etc*, but they are not "credits" or a balance remains after funds are showing as "credits", you're responsible for the balance due. Review your Banner Self Service, Student Account Summary.

**\*Title IV Consent must be completed on student account in order to activate payment plan**

By signing below, I acknowledge I have read, understood, and agree to the above listed conditions.

Signature

Date

**This section to be completed by the Cashiers' Office each semester**

Total Charges \$

Anticipated Financial Aid \$

Charges to be Financed \$

Payment 1 Due Date Monday, August 11<sup>th</sup>, 2025 \$

Payment 2 Due Date Monday, September 1<sup>st</sup>, 2025 \$

Payment 3 Due Date Monday, September 29<sup>th</sup>, 2025 \$

Payment 4 Due Date Monday, October 27<sup>th</sup>, 2025 \$

Payment 5 Due Date Monday, December 1<sup>st</sup>, 2025 \$

Finance Charge (Non-Refundable) **Due at signing** \$ **20.00**