

PRIOR LEARNING ASSESSMENT

STUDENT RECORDS OFFICE

Credit may be granted for the learning proficiencies acquired through previous training, work or life experiences.

STUDENT INFORMATION:

Last Name _____ First Name _____ Student ID _____ Phone Number _____
 Address _____ City _____ State _____ Zip Code _____ Email _____

PROCEDURE:

1. Meet with an Advisor to discuss specific courses which meet your degree requirements and the method you wish to pursue for alternative academic credit.
2. Give this form and supporting information to an academic dean.
3. The student will be notified of the evaluation results, and any fees associated, by email and/or phone.

COURSE INFORMATION:

I wish to obtain credit for these course(s) based on previous training, work or life experience.

Catalog#	Course Title	Credits	Awarded	Catalog#	Course Title	Credits	Awarded
			Yes No				Yes No
			Yes No				Yes No
			Yes No				Yes No
			Yes No				Yes No
			Yes No				Yes No

Student signature: _____ Date: _____

EVALUATION: Documentation must be attached

Type	Description	Required Documentation	Fee
AP Advanced Placement	AP Test from College Board	Scores must be sent from CollegeBoard https://apstudents.collegeboard.org/sending-scores	\$45 per Course
AS Advanced Standing	Exams, Portfolio, and/or evaluations completed by Outside sources (Articulated Credit, Safety Card, etc...)	Copy of agreement (if referenced) and certification from outside source	\$45 per Course ¹
CL CLEP	CLEP test from College Board	Scores must be sent from CollegeBoard https://clep.collegeboard.org/scores/send-scores-transcripts	\$45 per Course
EX Credit by Exam	Exams, Portfolio, and/or evaluations completed by TSCC faculty/staff	Materials/rational from evaluator (Not enrolled in the course)	\$45 per Course ²
HL International BA - Higher	Credit awarded through higher level assessments administered by International Baccalaureate.	Evaluated and received from https://www.ibo.org/	No Charge
ON Block Credit - Business	Block credit certified for Associate of Technical Study	Documentation certified by Dean or Registrar	\$45 per Course ²
SL International BA - Standard	Credit awarded through standard level assessments administered by International Baccalaureate	Evaluated and received from https://www.ibo.org/	No Charge
Military Credit <i>Coded as (AS or ON)</i>	Credit awarded for non-MTAG military coursework, training, or experience, and future soldier program participants.	Awards, certifications, and/or official documents from Department of Defense or similar authorities	No Charge

Notes: 1. No charge for High School Articulation Agreements. 2. Course fee must be paid prior to administration of exam.

Evaluator signature: _____ Date: _____

Academic Dean/Designee signature: _____ Date: _____

Comments: _____

Do not mark below this line. For administrative use only.

VERIFICATION:

Total Courses _____ x \$ _____/course = \$ _____ Amount Paid ☐ No Fee
 Cashiers official signature _____ Date _____
 Total Credit Hours (CR) Awarded _____ Student Records official signature _____ Date _____